



Panorama Tips & Tricks #9 Workgroups and Organization



Each zone has a workgroup that all task related to lab results and open investigations will go to. For these task, the user needs to select the **zone** as the organization and the **IOM-zone-Monitored** workgroup.

For all other tasks an investigator is assigning to themselves they need to select their **PHO** as the organization and the **IOM-PHO-Unmonitored** workgroup.

Panorama Function	Organization	Workgroup
Create Investigation	Responsible Org – select your PHO	Responsible Workgroup – select the “unmonitored” Workgroup
Create investigation	Investigator Org – select your zone	Investigator Workgroup – select the zone workgroup Investigator Name – Select your name
Responsible Organization/Investigation	Responsible Org – select the PHO that this is being reassigned to	Responsible Workgroup – select the “unmonitored” Workgroup
Responsible Organization/Investigation	Investigator Org – select the zone that this investigation is being reassigned to	Investigator Workgroup – select the zone workgroup Investigator Name – Select the investigator name if known, otherwise leave blank
Lab Quick Entry Screen	Investigator Org – select your zone	Investigator Workgroup – select the zone workgroup Investigator Name – select if you know it