

All outbreak or potential (cluster) outbreaks assigned an outbreak number **must be** entered in Panorama.

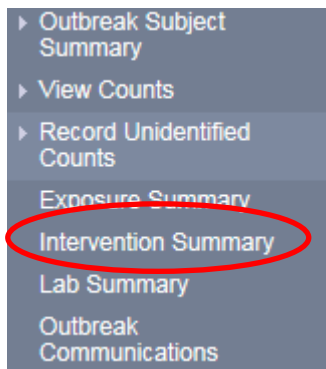
### Facility Outbreaks (example LTC)

Where a facility outbreak is identified, such as an Influenza outbreak in a long term care facility, an outbreak **must be** created in Panorama.

The following is the basic workflow to be followed:

1. Please enter and update CNPHI as soon as possible (same or next business day)
2. Create “shell” outbreak and enter details in Panorama.
3. Record Interventions completed by the facility (outbreak level)

*(Left hand navigation) Intervention Summary and enter your interventions*



4. When the outbreak is declared over,
  - Upload line list
  - Close outbreak

#### Public Health Managed Outbreak

Where public health manages the outbreak, the following basic workflow should be followed:

1. Create the CHPHI posting.
2. Create investigations and perform contact follow-up for all exposed individuals. Complete documentation as outlined in the CD manual & Panorama job aide. Record Notes in Panorama.
3. Create outbreak and enter details in Panorama.
4. Link the related investigations to the outbreak either individually:  
*Outbreak > Outbreak Subject Summary > Investigations*  
Or through exposures created in the investigation module:  
*Search Exposures > Enter Exposure ID > Search > Select > Link to Outbreak > Save*
5. Record unidentified counts (if applicable). You can consult with the EPIs on this.  
*Outbreak > Record Unidentified Counts > Investigations, Signs & Symptoms, Outcomes, Interventions*
6. Add pre-set (outbreak specific) signs & symptoms & interventions  
*Administration > Presets > Signs & Symptoms, Interventions*
7. If adding a pre-set sign & symptom, notify investigators of the new sign & symptom added to their investigation pre-sets so they can follow-up with the client.
8. When the outbreak is declared over, close or update related investigations and close outbreak.