

Deleting labs is a 2-step process:

- (A) Delete the Lab Report
- (B) Withdraw the associated Lab Requisition.

Step A: Delete the Lab Report

1. With the client & investigation in context, navigate to the **Lab Summary** screen
2. Select lab test to be deleted.
3. Click **View/Update Lab Report** button.

10 Total Requisitions, 10 Total Tests, 10 Total Results found

Row Actions: [View/Update Requisition](#) [View/Update Lab Report](#)

* Flag indicates sensitivities present

		Specimen Collection / Imaging Date	Specimen Type / Description	Result Name	Interpreted Result; Result	Flag	Accession No.	Etiologic Agent	Epi Markers	Result Status
<input checked="" type="checkbox"/>		2018 Nov 24	Stool / -	Culture/Identification	Positive;		18-300-00001	Shigella / sonnei	-	Preliminary

The **Lab Report** screen is displayed.

4. Select a **Reason for Deletion**. If “Other” is selected as the reason, a new field appears. Enter a reason.
5. Click **Delete** button.

WORK MGMNT
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Human Lab Report ?

ACTIVE

Client ID:	Name(Last, First Middle)/Gender:	Health Card No:	Date of Birth / Age:
<u>2889</u>	Fischer, Flynn / Male	4442720347	1991 Jan 13 / 27 years
Phone Number:	Jurisdiction Info:	Additional ID Type / Additional ID:	
(-)	Department of Health and Wellness, Nova Scotia Health Authority	Provincial health service provider identifier / -	

Override Duplication

Reason for Deletion:

Other ▼ Delete

Enter Reason if 'Other':

wrong specimen type ▼

Lab Reports for Requisition:

▼ Display

Save
Reset
Cancel

Report Details
↑ Hide Report Details

<small>* Required field</small>	
Requisition Date:	<u>2018 Nov 24</u>
Lab Report Type:	Manual
Requisition Status:	Partial

A message screen will pop-up indicating that the Lab Report and all associated results will be deleted.

6. Click **OK** button.

The **Lab Summary screen** will be displayed with a message indicating “**Lab Report successfully deleted**”.

Step B: Withdraw the Associated Lab Requisition

1. Scroll down the **Lab Summary** screen and select the test.

Note: The result name will indicate “Submitted: _____” and the lab result fields will be blank. The **View/Update Lab Report** button is disabled (greyed out).

2. Click **View/Update Requisition** button.

10 Total Requisitions, 10 Total Tests, 9 Total Results found

Row Actions: **View/Update Requisition** View/Update Lab Report

* Flag indicates sensitivities present

		Specimen Collection / Imaging Date	Specimen Type / Description	Result Name	Interpreted Result; Result	Flag	Accession No.	Etiologic Agent	Epi Markers	Result Status
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2018 Nov 24	Stool / -	Submitted: Culture				-		

The **Requisition Screen** will be displayed.

3. Select **Reason for Withdrawal**. If ‘Other’ is selected as the reason, a new field appears. Enter a reason.
4. Click **Withdraw** button.

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Human Requisition

? [Print]

ACTIVE

Client ID: 2889	Name(Last, First Middle)/Gender: Fischer, Flynn / Male	Health Card No: 4442720347	Date of Birth / Age: 1991 Jan 13 / 27 years
Phone Number: -(-)	Jurisdiction Info: Department of Health and Wellness, Nova Scotia Health Authority	Additional ID Type / Additional ID: Provincial health service provider identifier / -	

Encounter Date: 2018 Nov 27	Encounter Group / Type: Communicable Disease Investigation / Lab	Encounter Activity: -
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[Encounter](#)

Override Duplication

[View Clinical Information](#)

Reason for Withdrawal:
Other v

Enter Reason if 'Other':
incorrect specimen type

Requisition ID: 282	Requisition Status: Submitted	Non-nominal Requisition: <input type="checkbox"/>
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5. A message screen will pop up indicating the withdrawal of the Lab Requisitions and its tests.
6. Click **OK** button.
7. The lab requisition screen will display a message indicating that the lab Requisition has been successfully withdrawn.
The 2-step lab deletion process is now complete.

The following scenarios can be resolved with the steps provided.

Issue	Steps	Notes
A Lab has been entered against the incorrect client.	<ol style="list-style-type: none"> 1. Delete and withdraw the lab entry entered incorrectly. 2. Search correct client and put them into context 3. Re-enter the lab. 	Withdrawal Reason: Submitted in error.
Entered a lab with the incorrect Specimen Site/Type or Collection Date/Time	<ol style="list-style-type: none"> 1. Delete and withdraw the lab entry. 2. Re-enter the lab with the correct information. 	Withdrawal Reason: Submitted in error.
Entered incorrect Service Deliver Location (SDL).	<ol style="list-style-type: none"> 1. Delete and withdraw the lab entry. 2. Re-enter the lab with the correct information. 	<p>The default is the user's SDL. To change, use the EFC to search and select the correct SDL.</p> <p>This issue can be mitigated by adding frequently used lab service delivery locations to the user profile/Favorite Locations and selecting the applicable SDL from the drop-down list.</p>
Resulting Lab value was entered incorrectly.	<ol style="list-style-type: none"> 1. Navigate to the client's Lab Summary Page. 2. Click the check box for the Lab that has an incorrect Resulting Lab Entered. 3. Click View/Update Lab Report 4. Update the Resulting Lab value as required 5. Click Save. 	
Error made entering Lab Result information or the Disease/ Microorganism information.	These fields can be updated – refer to Lab User Guide.	



Panorama Tips & Tricks #20 Manual Lab Deletion



Issue	Steps	Notes
A task was not sent to the Workgroup to notify that a lab was entered.	<ol style="list-style-type: none">1. Navigate to update the report results.2. Select the report from which to generate a task.3. Use the Organization EFC (Western Zone, Central Zone, etc.) to filter the content in the Workgroup Dropdown list.4. Select the appropriate workgroup5. Click Notify Investigator6. Verify a message that indicates a task has been generated has occurred.	The clerk can review the Team Work Management screen to verify if the task was generated.
The same lab result has been entered twice.	<p>If the same lab is entered twice, Panorama displays a duplicate lab message and prevents you from saving.</p> <p>User has two options:</p> <ol style="list-style-type: none">1 - Override the duplicate and save anyway.2 – Back out lose your entered data and review the client’s labs available on the Lab Summary Screen. <p>If Option 1 is selected and then it is determined that was an error, delete the lab and withdraw the requisition with a Withdrawal reason of Duplicate.</p>	